

TOSTOCK PARISH COUNCIL

**An Ordinary Meeting of the Parish Council will be held on
Tuesday 12 August 2025 at 7.30pm
in Tostock Village Hall**

Members of the Council: are hereby summoned to attend for the purpose of transacting the business below.

Members of the Public: are very welcome to attend and may address the Council under item five.

Reporting on Meetings: except where members of the public are excluded due to the confidential nature of the business being considered, any person may film, photograph, audio record or use social media to report on Council meetings. Any person intending to report in this way is asked to notify the Clerk or Chair before the start of the meeting.

AGENDA

- 25.08.01 To receive any apologies for absence.
- 25.08.02 **Declarations of Interest and Dispensations:**
02.1 To receive from Members any declarations of interest in items on the agenda in accordance with the Council's Code of Conduct.
02.2 To receive written requests for dispensations for disclosable pecuniary interests (if any).
02.3 To grant any requests for dispensation as appropriate.
- 25.08.03 **To approve the minutes of the Ordinary Meeting of the Parish Council held on 10 June 2025.**
- 25.08.04 To receive reports from:
04.1 County Councillor.
04.2 District Councillors.
- 25.08.05 **To invite public questions or comment on any matter on this agenda.**
(NB: up to three minutes per speaker permitted)
- 25.08.06 **Correspondence - report from Cllr Storey.**
- 25.08.07 **Finance:**
07.1 To receive the Clerk's report as Responsible Financial Officer including bank reconciliation.
07.2 To confirm the increase in the rate of pay per hour paid to the Council litter-picker from £8.60 to £10.00 (National Minimum Wage for those aged 18-20) backdated to 1 April 2025.
07.3 To approve the adoption of the newly agreed NJC pay scales, as contractually applicable to the Council post of Clerk, to be applied retrospectively from 1 April 2025 with the resultant salary implication (increase of £0.53 per hour).
07.4 To authorise payments as presented and to note income received.
07.5 To review the latest position with Community Infrastructure Levy funding and to consider plans for its spending.

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- 25.08.08 **Community Emergency Plan:**
To consider the e-mail received from the Emergency Planning Support Officer at Mid Suffolk District Council and to take action as appropriate.
- 25.08.09 **Land Registry:**
To engage Atkins Dellow Solicitors to undertake, with The Land Registry, the registration of both The Leys and Village Green in the ownership of the Parish Council.
- 25.08.10 **Village Communications:**
To consider the vacancies for a website manager and an editor for the "Tostock Chronicle" and to take action as appropriate.
- 25.08.11 **CityFibre and Electronic Communications:**
To consider the proposed Wayleave Agreement relating to the installation electronic communication apparatus at land lying to the south of Leys Road and to take action as appropriate.
- 25.08.12 **Ongoing Matters:**
To note or to discuss matters brought forward from previous meetings and to determine action as appropriate.
- 25.08.13 **Planning:**
13.1 To consider any applications received for response/comment to Mid Suffolk District Council.
13.2 To note any planning applications granted/refused including:
DC/25/02013 Oak Cottage, The Green - application under S73 for removal or variation of a condition following grant of planning permission DC/24/02307 (11/07/2024) Town and Country Planning Act 1990 (as amended) - to vary condition 2 (approved plans and Documents) as per revised plans submitted to request approval for changes to the windows and doors in the proposed extension. GRANTED.
13.3 To note any outstanding applications including:
DC/25/02173 Tostock Place, Church Road - erection of a side extension and outbuildings. The Council had NO OBJECTION; and
DC/25/03316 Oak Cottage, The Green - works to trees in a Conservation Area - removal of leylandii hedge (21 trees). The Council had NO OBJECTION.
- 25.08.14 **Matters for the attention of the Council either for information or for inclusion on the agenda of a future Ordinary Meeting.**
- 25.08.15 Next Meeting: To note that the next Ordinary Meeting of the Parish Council is scheduled for Tuesday 11 November in the Village Hall at 7.30pm.

Also, to note that the meeting scheduled for Tuesday 7 June 2026 has had to be moved to Tuesday 9 July 2026.
- 25.08.16 **Motion to Exclude the Press and Public:**
To exclude the press and public from the meeting for agenda item 17 on the grounds that, while the decision was of public interest and would need

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to be recorded formally, the discussion leading to such decision would be likely to involve personal and/or confidential data which it was not in the public interest to disclose and so needed to be properly safeguarded.

25.08.17

Village Green - Easement:

To receive a report on the latest situation and to take action as appropriate.

A handwritten signature in black ink, appearing to read 'D Reed', with a long horizontal stroke extending to the right.

Parish Clerk: Doug Reed, Proper Officer of the Council
Address: Second Thoughts, Church Road, Elmswell IP30 9DY
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E-mail: clerk@tostock-pc.gov.uk

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